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Dear Parents/Carers,

We are receiving daily updates from the Health Authorities and the Department for Education about Coronavirus.

All children have received guidance on washing their hands frequently and thoroughly. We are following the advice to **Catch it** (sneeze in tissue), **Bin it** (tissue), **Kill it** (wash hands with soap and water).

As a school we are ensuring that surfaces, handles, light switches etc are being cleaned and all classes have antibacterial wipes to wipe surfaces.

This week a new helpline has been launched to answer questions about Coronavirus related to education has been launched. Staff, parents and young people can contact the helpline as follows:

Phone: 0800 046 8687

Email: DfE.coronavirushelpline@education.gov.uk

Opening hours: 8am to 6pm (Monday to Friday)

We have been advised that no school should close unless directed to do so by Public Health England.

The main message however is that personal hygiene is the most important way we can tackle the virus. Please help us in sharing simple and effective hand hygiene messages.

Yours sincerely

Ms M. Johnson
Headteacher

www.greenlanes.herts.sch.uk

